

Release of Rosters

Board Policy: A-8
Adopted: March 9, 1992
Revised: July 24, 2006

The Haywood County Board of Education recognizes its responsibility for protecting students and staff from exploitation by those engaging in promotional activities.

I. Students

- A. Student directory information as defined in PL 93-568 may be made available to those with legitimate interest in the student. Directory information relating to students includes the following: name, address, telephone listing, date and place of birth, major field of study, participation in officially recognized activities and sports, height and weight of members of athletic teams, dates of attendance, degrees and awards received, and the most recent previous educational institution attended by the student.
- B. The principal shall determine if the requester has a legitimate interest in the student. The principal may refer questionable requests to the superintendent.
- C. Request for rosters of students other than educational institutions or the military must have prior approval from the Board. A secondary school student or the parents or guardian may request that the student's name, address and telephone number not be released to military recruiters without prior written permission. Students and parents will be notified of this option at the beginning of each school year and notice will be included in the student handbook.

II. Employees

Employee information is protected by North Carolina Public School Law, Article 21A, Privacy of Employee Personnel Records. Haywood County Schools will not release the addresses or telephone numbers of employees except as part of an employee directory (staff roster). An employee may request in writing to the personnel office not include his/her phone number and/or address in the directory.

Legal References: G.S. 115C-114, -402; FERPA; NCLB Title IX-Section 9528; 20 U.S.C. S-1232g; 34 CFR Part 99