

## Regular Buses

Board Policy: A-22  
Adopted: April 5, 1993  
Revised: May 11, 2009

### I. General Policy Statement

The intent of the Board is to adopt regulations that permit the use of buses to best serve the interests of the schools, at the same time recognizing that buses cannot be used for all purposes.

### II. Regulations

- A. School buses may be used for the following purposes authorized by North Carolina General Statute 115C-242.
  1. Transporting students to and from school for the regular school day.
  2. Transporting ill and injured pupils and employees needing immediate medical attention.
  3. Evacuating students and employees when authorized by the state, county or city civil defense directors.
- B. Buses may be used to transport students and employees on field trips that have educational and instructional value.
- C. Buses used for transporting students and employees for purposes other than those specifically authorized by state law shall be operated under the following conditions.
  1. No bus shall be operated for other purposes when it hinders or conflicts with the normal schedule of transporting students to and from school for the regular school day.
  2. No bus may be taken out of state except as part of a regular route.
  3. All requests for proposed trips must be submitted to the Central Office and Bus Garage at least 10 days prior to the proposed trip, unless it is impossible to do so.
  4. Proposals should reflect thorough and advanced planning and preparation by the individual in charge of the trip.
  5. The school using the bus for field trips will be responsible for providing and paying a certified driver.
  6. Speedometer readings at the beginning and the ending of each trip will be recorded and provided to the Bus Garage. The school will pay the Central Office at the current cost rate per mile as set by the state.
  7. Each request for use of a bus shall be considered separately by the Central Office staff. Decisions will be based on the merits of each request. Principals shall submit appropriate forms to the Central Office and discuss each proposed trip with the superintendent prior to approval.
  8. Each student on a trip must sit in a provided seat.

**Legal References: G.S. 115C-239, -242, -244, -245, -246**