

## Safe and Orderly Schools

Board Policy: A-31  
Adopted: June 7, 1999  
Revised: March 13, 2013

### I. General Philosophy Statement

A safe and orderly environment is critical for teachers to teach and students to learn. Staff and students are expected to participate in school efforts to create a safe, orderly and inviting environment. The Board has “zero” tolerance for disruptive acts and threats to school safety and offenders will be punished to the maximum penalty allowable. The Board also recognizes the importance of law enforcement authorities in providing safe schools and desires to have an effective working relationship with all law enforcement agencies within Haywood County. In recognizing the responsibility for the safety of its employees and students, the Board sets forth the following statements in regard to policy.

### II. Regulations

- A. School Security – Security of school system facilities is an important part of maintaining a safe environment for students and staff. Each school will plan for the security of students and staff. The school system will employ school security personnel at appropriate locations, pursuant to state law, as will be necessary to aid and supplement local law enforcement agencies. The superintendent will establish procedures for school contacts with law enforcement agencies. Each agency will have copies of floor plans of all school buildings and site plans showing campus boundaries and access points.
- B. Student Conduct – Students are prohibited from disrupting the orderly conduct of school activities, or any other lawful function of the school system. (See Policy SA-1 *Student Conduct and Discipline* for conduct codes and student discipline). Students are also subject to policy SA-18 *Student Sex Offenders*.
- C. Staff Training – The superintendent or designee shall be responsible for establishing an on-going training for system personnel in all aspects of school safety. This training shall occur at least bi-annually. School principals and other site coordinators will be responsible for the training of staff and the conducting of safety drills.
- D. Emergency Management Plan – The Haywood County Schools shall have an Emergency Management Plan. In conjunction with the system plan, each school shall develop its own plan to reinforce and supplement the county plan. These plans will be reviewed annually and revised as often as needed.
- E. Safe School Plans – The Haywood County Schools shall have a Safe Schools Plan. In conjunction with the system plan, each school shall develop its own plan to reinforce and supplement the county plan. These plans will be reviewed annually and revised as often as needed.
- F. Annual Review/Report to Board – The superintendent, or designee shall annually review all plans, procedures, and reports concerning school safety. The superintendent will present an update to the Board annually.
- G. Duties of Personnel – All school personnel are designated as being responsible for learning and implementing safe school procedures to be followed in a school building or facility of the system. Students must be reasonably supervised while in the care and custody of the school system.

- H. Buildings and Grounds – School administrators are required to inspect buildings, playgrounds, and equipment for health, fire and safety hazards on a regular basis as required by law to determine any potential barriers to safety of students and staff and report this to the appropriate administrator. Signs required by law indicating potential danger must be posted.
- I. The principal of each school shall register with the NC Sex Offender and Public Protection Registry to receive email notification when a registered sex offender moves within a three-mile radius of the school. (See Policy A-42 *Registered Sex Offenders*)
- J. Regulations/Procedures – The superintendent or designee shall develop any and all administrative guidelines and procedures to facilitate the implementation of this policy.

**Legal References: G.S. 115C-366, G.S. 14-208.18; 115C-36, -47, -105.47, -288, -307, -391, -391.1, -524**  
**See Also: Board Policy SA-1**