



# Haywood County Schools

1230 North Main Street  
Waynesville, NC 28786  
828 456 2400

Anne G. Garrett, Ed., D.  
Superintendent

## EMPLOYEE RESIGNATION STATEMENT

I hereby voluntarily resign my employment with the Haywood County Schools effective as of:\_\_\_\_\_.

I hereby affirm that I was not asked, coerced or forced to resign by my employer but hereby choose to resign of my own free will. I hereby agree that my employer has made no representations regarding the effect of my resignation on any pending or future investigation and /or matters arising from such investigations, if any, including but not limited to, possible reports to and/or cooperation with law enforcement, DSS and/or the State Board of Education. Again, I simply wish to resign or retire and believe that such action is in my personal best interest.

\*\*I understand and acknowledge that I may choose to consult an attorney regarding my decision to resign before signing this form.

Employee Signature \_\_\_\_\_ Print Name \_\_\_\_\_ Date \_\_\_\_\_

Location \_\_\_\_\_ Position \_\_\_\_\_

Witness \_\_\_\_\_

Acceptance of Resignation \_\_\_\_\_ Date \_\_\_\_\_  
Superintendent

Select reason for resignation:

- |                                                                          |                                                                              |
|--------------------------------------------------------------------------|------------------------------------------------------------------------------|
| <input type="checkbox"/> Non-Renewed Probationary Contract End           | <input type="checkbox"/> Health / Disability                                 |
| <input type="checkbox"/> Interim Contract Ended – Not Rehired            | <input type="checkbox"/> Other Reasons_____                                  |
| <input type="checkbox"/> Resigned in Lieu of Dismissal                   | <input type="checkbox"/> Retirement with Full Benefits                       |
| <input type="checkbox"/> Did not Obtain or Maintain License              | <input type="checkbox"/> Retirement with Reduced Benefits (Early Retirement) |
| <input type="checkbox"/> Family Responsibility / Child Care              | <input type="checkbox"/> Teach in a NC Charter School                        |
| <input type="checkbox"/> Teach in Another NC Public School System        | <input type="checkbox"/> Teach in a NC Non-Public / Private School           |
| <input type="checkbox"/> Moved to a Non-Teaching Position in Another LEA | <input type="checkbox"/> Career Change to _____                              |
| <input type="checkbox"/> Continue Education / Take a Sabbatical          | <input type="checkbox"/> Re-Employed Retiree Resigned                        |
| <input type="checkbox"/> Family Relocation                               | <input type="checkbox"/> Moving Due to Military Orders                       |
| <input type="checkbox"/> Teach in Another State _____                    | <input type="checkbox"/> Moved to a Non-Teaching Position in LEA             |
| <input type="checkbox"/> Dissatisfied with Teaching                      | <input type="checkbox"/> Resigned in Lieu of Non-Renewal                     |