## Information for Employees

Board Policy: P-10 Adopted: January 18, 1993

## I. General Policy Statement

The Board believes that it is important for employees to have access to information regarding the policies, procedures and general operation of the school system.

## II. Regulations

- A. The principal of each school shall establish and maintain a means of making pertinent information available to employees.
- B. The items of information that shall be maintained and made available to employees shall include the following:
  - 1. Board of Education Policies
  - 2. Sick Leave and Substitute Teacher Regulations
  - 3. The school's most current teacher handbook
  - 4. Public School Laws
  - 5. The school's teacher roster