



# Haywood County Schools

1230 North Main Street  
Waynesville, NC 28786  
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Anne G. Garrett, Ed., D.  
Superintendent

Dear Parent/Guardian,

This year your child's teacher(s) may be using online tools to extend instruction beyond the classroom. Any use of these tools will be part of an educational activity or project. It will be the student's responsibility to follow the rules of acceptable internet and computer use (See Policy A-9 at <http://www.haywood.k12.nc.us/>). It will be the teacher's responsibility to ensure compliance with the Terms of Service for each individual approved online tool.

## **RULES FOR ACCEPTABLE USE**

- At no time will a student give out his/her password.
- Students must understand the use of any approved online tools is for educational purposes only as identified by a teacher. This is NOT a personal account.
- Good online citizenship and netiquette are expectations when using any online tools.

## **UNACCEPTABLE USES**

- Use of the account(s) for any illegal purpose
- Using another student's account
- Posting specific personal information about yourself or others (name, address, phone number, etc.)
- Downloading or using copyrighted information without proper permission
- Posting or accessing information that is offensive, abusive, obscene, harassing, threatening, damaging to another's reputation, sexually oriented, or illegal
- Gaining unauthorized access to restricted resources or information

## **CONSEQUENCES FOR UNACCEPTABLE USE**

- Restriction of account privileges
- Cancellation of account
- Other disciplinary or legal action in accordance with the Student Code of Conduct and/or laws
- This Agreement must be renewed each year. Students who use these online tools must also have Internet Permission from a parent and/or guardian.

I have read and understand the rules and consequences for using these online tools. I understand that my child will use these tools for educational purposes. I understand that my child will also abide by all HCS policies for internet and computer use. I understand that violation of these rules may result in restriction or cancellation of my child's account or other disciplinary action. Finally, I understand that my child's access to these tools is not private and that my child's account may be monitored by HCS staff. If you desire that your child not receive these services, please sign and return the opt out form (See <http://www.haywood.k12.nc.us/resources/parentscommunity/>). Forms may be requested from your child's teacher.